



## **Cape Fear Academy Job Announcement**

### **Applications are now being accepted for Bus Drivers**

*A learning community committed to discovering and developing individual potential, preparing each student for success in college and life.*

Located in Wilmington, NC, Cape Fear Academy is southeastern North Carolina's premier PK3-12 independent school. A learning community of 750+ students and 120+ faculty and staff members, CFA is guided by the mission of discovering and developing individual potential. To accomplish this goal, CFA offers students an impressive array of opportunities in academics, the visual and performing arts, and athletics. Our 47-acre campus has state-of-the-art facilities that provide a rich and inspiring physical environment for students to explore and develop their passions. More important, CFA boasts a committed faculty and staff who live the school's mission in their daily interactions with students.

Teachers at Cape Fear Academy deliver high quality instruction that emphasizes critical thinking, written and oral communication, and collaboration in a technology-rich environment. CFA's academic curriculum, recorded in an online mapping system, establishes clear, coordinated goals for each course and grade level while still allowing teachers the freedom to be creative and innovative in their instructional choices. Academic departments foster collaborative decisions about curriculum, materials, and departmental goals. This high level of collegiality as well as support for continuous professional development make CFA an ideal place to grow professionally.

All members of the CFA community are familiar with and expected to uphold and foster the core values of respect, integrity, resilience, and accountability. These core values are the cornerstone for a newly-developed leadership program that empowers students to develop leadership skills, enabling them to go further in school and in life.

**Applications are now being accepted for the following position:**

### **Bus Driver – CDL with P endorsement**

Role is a part time bus driver to drive school owned or rented activities busses. Will opt in to working a variety of intermittently scheduled shifts from two hours up to two days.

**Duties/Responsibilities:**

- Visually inspect each bus before driving.
- Follow a planned bus route with students, teachers, staff, athletes and artists.
- Communicate with appropriate school staff members as needed during the route.
- Report any mechanical issues with the bus such as brakes, steering, mirrors, safety equipment or other issues.
- Prepare incident reports and accident reports as needed.
- Communicate any equipment or scheduling issues, reports emergencies, traffic issues or accidents to Facilities Director or designee in a prompt fashion.
- Perform other related duties as assigned.

**Schedule:**

This position is scheduled to work according to a varied schedule. There may be some overnight trips, depending upon the student event such as overnight competitions or tournaments. The actual times worked are determined by the supervisor.

**Required Knowledge, Skills and Abilities:**

- Tactful communication skills and ability to communicate with students.
- Ability to operate a bus safely.
- Extensive knowledge of motor vehicle laws.
- Extensive knowledge of vehicle maintenance and the ability to diagnose essential mechanical problems.
- Time management skills.
- Record of providing strong customer service.
- Knowledge of job site/workplace health and safety requirements.
- Ability to work flexible hours, including evenings, weekends, and special events

**Experience and Qualifications:**

- Must be 21 years of age.
- Must have a valid commercial drivers license with “P” and “S” endorsements.
- Minimum of two years’ experience driving commercial vehicles.

***Physical Requirements/ Working Environment:***

- Must pass DOT required drug screening a upon-hire and at random times and pass regular DOT physicals.
- Prolonged periods of operating a bus.
- Must be able to work in a dynamic, stimulating environment with frequent noise interruptions without losing focus.
- Must be able to assist passengers when needed.
- Must be able to hear and speak sufficiently to manage any potential bus safety issues.

**Salary and Benefits:** Competitive compensation and possible overnights for additional pay.

**Starting Date:** August 5, 2024

**To apply:** Please visit our website and click on “Apply Here”

<https://www.capefearacademy.org/about/employment>

Or use the link below:

<https://recruiting.paylocity.com/recruiting/jobs/All/bad901c1-f066-460d-90a1-32df81fba70b/Cape-Fear-Academy>